

MIDDLETOWN TOWN COUNCIL
MEETING MINUTES
February 11, 2013

The Middletown Town Council Meeting was held in the Council Chamber, 7875 Church Street, Middletown, VA on Monday February 11, 2013 at 7:00 pm.

Town Council Present

Mayor Charles Harbaugh, IV
Councilor John Copeland
Councilor Trip Chewning
Councilor Donna Gray
Councilor Tom Simon
Councilor Carole Snyder

Town Council Absent

Councilor Mary Shull

Staff Present

Rebecca L. Layman, Municipal Clerk
Chief of Police Phil Breeden

Town Attorney

1. Call to Order

Mayor Harbaugh called the meeting to order at 7:00 p.m.

2. Moment of Silence

Mayor Harbaugh called for a moment of silence.

3. Pledge of Allegiance

Mayor Harbaugh led those present in the Pledge of Allegiance.

4. Roll Call

All Councilors were present with the exception of Councilor Shull.

5. Set Agenda.

Councilor Copeland made a motion to amend the agenda by adding two items under Planning and Zoning. Item 9b was a motion to vote on a Council member to be the representative for the Town to the NSVRC. Item 9c was to vote to set a date of April 8, 2013 to vote on the Comprehensive Plan. Councilor Chewning seconded the motion. All Councilors were in favor of amending the agenda, and the agenda was approved.

6. Citizen Comments.

No citizen had signed up to speak.

7. Approval of Previous Council Meeting Minutes

Councilor Copeland made a motion to approve the minutes from the January 14, 2013 Town Council meeting. Councilor Snyder seconded the motion. All Councilors were in favor and the minutes were approved.

8. Report of the Facilities Committee

No Report.

9. Report of the Personnel and Finance Committee

Councilor Chewning made a motion to appoint J. David Griffin to be the Town Attorney for the Town of Middletown. Councilor Gray seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder – Yes	Councilor Gray – Yes
Councilor Chewning – Yes	Councilor Simon – Yes
Councilor Copeland – Yes	

Motion carried 5-0

Councilor Chewning made a motion to make Municipal Clerk Becky Layman the point of contact for the Town Attorney and Treasurer Sharon Fadely as an alternate point of contact in the absence of Becky Layman. Councilor Snyder seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder – Yes	Councilor Gray – Yes
Councilor Chewning – Yes	Councilor Simon – Yes
Councilor Copeland – Yes	

Motion carried 5-0

Councilor Chewning made a motion to rescind Fred Wharton's contract and make him officially a Part-Time employee for the Town of Middletown. Councilor Gray seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder – Yes	Councilor Gray – Yes
Councilor Chewning – Yes	Councilor Simon – Yes
Councilor Copeland – Yes	

Motion carried 5-0

Councilor Chewning made a motion to pay the bills for the month of January. Councilor Snyder seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder – Yes	Councilor Gray – Yes
Councilor Chewning – Yes	Councilor Simon – Yes
Councilor Copeland – Yes	

Motion carried 5-0

10. Report of the Public Works Committee

Councilor Simon reported that the sewer line testing on Third Street had passed the test and no leaks were found.

11. Report of Public Safety Committee

Report of the Police Department was given by Councilor Snyder.

12. Report of the Ordinance Committee

No report at this time.

13. Report of the Planning and Zoning Committee

Councilor Copeland made a motion to approve the Planning Commission members terms that have been established. Councilor Chewning seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder – Yes
Councilor Chewning – Yes
Councilor Copeland – Yes

Councilor Gray – Yes
Councilor Simon – Yes

Motion carried 5-0

Councilor Copeland made a motion to vote Councilor Simon as the representative for the Town of Middletown to the Northern Shenandoah Valley Regional Commission. Councilor Gray seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder – Yes
Councilor Chewning – Yes
Councilor Copeland – Yes

Councilor Gray – Yes

Motion carried 4-0

Councilor Copeland made a motion to set a deadline date for the completion of the Comprehensive Plan of April 8, 2013. Councilor Chewning seconded the motion. Mayor Harbaugh asked for a roll call vote.

Councilor Snyder – Yes
Councilor Chewning – Yes
Councilor Copeland – Yes

Councilor Gray – Yes
Councilor Simon – Yes

Motion carried 5-0

14. Report of Special Committees

Mayor Harbaugh announced a July 4th meeting on February 19, 2013 at 7:00 p.m.

15. New or Unfinished Business

Next Committee Meeting will be February 19, 2013 @ 7:00 p.m.

Next Work Session Meeting will be March 4, 2013 @ 7:00 p.m.

16. Petitions and Communication

17. Adjournment

Mayor Harbaugh adjourned the meeting at 7:25 p.m.

Charles H. Harbaugh IV, Mayor

Rebecca L. Layman
Town Clerk

